

2023 Fitness Benefit Insurance Reimbursement Request Form

Today's Date: _____

Member Name: _____

Mailing Address: _____

Phone #: _____ E-mail Address: _____

Salem State/Gassett ID#: _____

The Gassett Fitness Center follows Salem State University's wellness benefit requirements. You must meet the requirements below or your request will not be processed. If your insurance company's reimbursement requirements differ, you must specify these under special instructions.

You may only submit one insurance reimbursement per membership plan per calendar year

You must have been a member of your health plan for at least four months to be eligible for the rebate

You must have been a member of the fitness center for at least four months to be eligible for the rebate

You have until March 31, 2024 to file your reimbursement claim with your insurance provider

If applicable, should spouse name be included